



Running Somewhere Else Club AGM

Thursday 19th June 2025 at 7.30pm

Held at The Golden Cross, Black Jack Street, Cirencester

Attendees:

Pauline Tilbury, Sarah Reynolds, Nadine Brown, Elaine Chapman, Felicity Crotty, Amanda Ball, Zoe Markham-Lee, Darren Jenner, Paul Robertson, Linda Edwards, Sarah Page, Becca Wilson, Sylvia Warman, Ben Chapman, Cathy Steer, Rachel Bodey

Apologies:

Carol Sworn, Andy Sworn, Julie Taylor, Kirsty Pitts, Ted Pitts, Jon Campbell, Rachel Weaver, Dave Witnall, Ellie Witnall, Katy Miller, Caroline Terry

Minutes:

1. Welcome to all attendees (Chair - Pauline)

The Chair opened the meeting and thanked everyone for attending.

2. Chairman's report (Chair - Pauline)

- We have introduced WhatsApp communities for club communications and chats
 - Help to filter conversations into subjects
 - Allow members to select areas of interest
 - Try to allow What's App communications to be a bit clearer and focussed
- Race Report volunteer group was set up
Thank you to Nia Glover, Mark Garrett, Paul Beaumont, Anne Gardiner, Rachel Bodey, and Jess James who have all created several race reports this year and ensure that Club members achievements are shared every week.
- Cross Country
RSE marshalled the AAA cross country in Cirencester Park last November (and will do again this year)
- Beginners Course
We ran another beginners course this year - usually every 2-3 years but the demand was there for another course this year, after the success of last year's beginners programme. We have now welcomed the 'graduated' beginners into the Club and hope they will enjoy their running going forward
- 'Fun' runs
We have organised a variety of fun runs / social runs including: Halloween run; Bank holiday away days; Sports day; 'Naked' park run – no tech; Head torch runs; Beginners graduation parkrun
- Member Welfare



We introduced the 'sash of shame' – for runners who forget their hi-viz in the dark evenings. The safety of club members is a priority for us and during dark evenings we want to ensure that everyone can be seen.

- **Club Attendance**

Dave reports on club attendance at each committee meeting. On Mondays we had a high of 52 attendees in November and an average of 39. On Wednesdays we had a high of 38 in September and an average of 31.5.

- **Keeping Members Informed**

We invited members to a committee meeting and a coaches meeting during the year, so that they could see and hear what happens in these forums.

- **Socials**

We ran several socials in the first half of the year – quiz, bike maintenance, karaoke. Our Chair attended the AAA awards for 2024 to witness several members getting wins and places. Our own club championship Awards evening was held in January. The venue of the Gateway Centre was popular and we will look into using it again in future.

- **Coaching**

We welcomed Jo Wood, Phil Scoble and Paul Robertson to the coaching team. Head Coach Dave produced a coaches handbook – excellent document detailing the role of an RSE coach including lots of useful information for the coaches. We also moved stretching to Sheep street car park – deemed a safer and quieter place.

- **Health and Safety**

We made necessary updates to our club documentation around health and safety and in line with England Athletics – managed by Caroline Terry and Sarah Reynolds

- **Fairford 10K**

We ran another successful Fairford event this year. Several runners feeding back that it's one of the best or even the best race they've done. We pride ourselves in putting a lot of effort into the organisation to ensure it is a success. A big thank you to Kevin Joynes-Creed for taking on the role of race director.

- **Regular Club Sessions**

We continued to run our regular Monday and Wednesday evening sessions every week. We currently have 140 members and everyone has access to these sessions.

The Chair explained that the Committee really does work as a team supporting each other. She ran through a brief explanation of what the individual roles cover.

- **Club Captains - Elaine & Ben**

- Select the club championship races and administer the championship throughout the season
- Lead on organising other events such as Cotswold Way relay
- There for advice on racing and taking part in events
- Elaine – pretty good support cheer leader too
- Ben also looks after our website and does any changes for us



- **Membership Secretary – Tracey**
 - All member administration. Adds new members - to all club documentation, WA groups, registers with EA (removes all when people leave). Ensures we adhere to GDPR for holding personal information.
 - Manages the membership renewals every year
 - Plus a lot of other things related to membership admin and England Athletics affiliation
- **Welfare officer - Caroline Terry**
 - Health and safety - make sure the club adheres to any rules and recommendations made by EA and other bodies
 - Liaises with members in any areas of concern on a 1:1 basis. Ensures health and safety is layered over everything we do and organise
- **Treasurer - Sarah Page**
 - New in the role this year
 - Looks after our money in three accounts, main club, Fairford and Charity.
 - Deals with all purchases and expenses
 - Spent first half of the year getting bank mandate updated!
- **Fundraising - Katy Miller**
 - Organises the selection of our club Charity each year. Liaises with the charity throughout the year and for the presentation of the cheque
 - Organises fundraising events - cycle maintenance, nutrition evening etc
 - Thank you to Maria Yates for providing another Hoka voucher that we were able to raffle off
- **Social Secretary – Kev**
 - What it says on the tin - organised socials. A good mix of different things including quiz nights, skittles nights, kareoke
 - Some take up not so good through the summer / holiday season so we will bear that in mind going forward
- **Communications – Ellie**
 - Advises the committee on communication opportunities for the club.
 - Website and social media content
 - Liaising with external contacts such as newspapers etc
- **Club Secretary - Sarah Reynolds**
 - All the important club admin.
 - Committee meetings, agenda minutes and actions.
 - Ensure we adhere to EA rules and regulations and any other bodies.
- **Vice Chair - Nadine**
 - Ensures we are providing what members want from the club. Supports on social media and does all social media for Fairford. Most importantly supports the Chair in her role and ensures we as a Committee always put the interests of the club first.
 - She is also great at coming up with original and fun ideas for club activities. For example the infamous 'it's a knockout style' sports day at Powells



- **Club Chair – Pauline Tilbury**

- This role covers the serious aspects of running the club – responsible for ensuring the club is run properly, responsibly and safely - adheres to all health and safety requirements and all other protocols demanded from England Athletics.
- Ensure the rest of the committee members are happy and can function within their roles. Ensure the members are satisfied with how the club is being run. Deal with any external contact and official meetings. Ultimate responsibility for club health and safety and club reputation.

This year the RSE committee won The Cirencester Community Team Award after being nominated by Paul Beaumont and having some really lovely testimonials written by club members.

Ellie, Katy and Kevin not standing for re-election and I would like to thank them for all of their contributions to their committee roles over the past few years. Ellie has been on the Committee for 6 years (5 years of doing the race report every week – approx. 260 reports)

Attendee comments / questions during / after the Chair's report

- *Can we promote the Club more actively, rather than relying on word of mouth and our website?*
- *We offer really good value membership - £38 for 2 coached sessions per week, all year*
- *Has a coach been booked to take members to the Wye Valley race in July?*
- *Can we offer sustainable (wooden) medals at Fairford 10k?*
- *Do we charge for the beginners course? Perhaps we could ask for donations after it?*

Actions to take forward:

- ***Committee to discuss promotion of Club***
- ***Committee to look into possibility of booking a coach for the Wye Valley race***
- ***Fairford sub-committee to consider medal options for 2026 race***

3. Announcement of charity fundraising totals for the year (Treasurer – Sarah P)

The Club Charity for the past year has been The Big Yellow Bus Project. This report has been prepared by Katy Miller who is unable to attend. Fundraising events were as follows:

- Quiz and Chips night (Sept 2024) £184.21
- Beginners Bike Maintenance (Nov 2024) £205
- 50:50 Draw at Annual Club Awards night (Jan 2025) £135
- Nutrition Evening Kate Reed (Feb 2025) £160
- Hoka Voucher Raffle (Mar 2025) £200
- Bike Maintenance follow up (Jun 2025) TBC
- Paul Beaumont Donation from Skittles evening £109.04
- Fairford 10K (Jun 2025) TBC

The total amount raised so far (before Fairford 10K or second bike maintenance course) is £990.25



4. Presentation of Accounts (Treasurer – Sarah P)

Running Somewhere Else 2025 Treasurers Report – prepared by Sarah Page

I took over the position of treasurer after the AGM in 2024 and Martin Sherriff handed over the role in July 2024. There has been a lot to learn but I have been well supported by my fellow committee members especially Tracy Pitts and Pauline Tilbury.

It is the responsibility of the treasurer at the AGM to give club members an overview of our accounts and main expenditure. RSE has 3 community accounts: the main account, a charity account and the Fairford 10k race account.

The accounts were submitted to an independent accountant for verification in May 2025 as laid down by our constitution and we have had email confirmation that the accounts have been checked and verified as accurate complying with applicable accounting standards and regulations.

RSE main account 20-84-61 10348333

Balance 1/7/24 £7865.91

12/5/25 £6013.83

Charity account 20-84-61 03876217

Balance 4/7/24 £00.00

9/4/25 £1011.22

Fairford account 20-84-61 03876217

Balance 18/6/24 £3000

9/5/25 £7397.68

Summary of income and expenditure - main account

INCOME

Subscriptions. £4844

Subscription costs 24/25

£42 new £36 renewal

Subscription costs 25/26

£44 new £38 renewal

EXPENDITURE

England Athletics registration fees £2666

Additional insurance ARC £187

Gloucestershire AA affiliation £30

Internet costs £93.46



Coaching Expenses:

2x LIRF courses £320

First aid kits £88.41

Miscellaneous expenses eg Halloween run £36.14

Club Vests

£677.64

Gifts/flowers

£160.85

Awards night

Total cost (includes venue hire, food costs, trophy costs, coach and gifts for report writers and coaches): £2365.75

Ticket sales £1180

Cost to club £1185.75

Miscellaneous costs

Gazebo £328.90

July 2024 Coach trip £640

Dec 2024 Disco £100

Summary of income and expenditure - Fairford account

Income

Entry central £5803

Expenditure

Medals £1278

Lush timing £600.30

First Aid £220

Photographer £100

Course Measurement £91.40

Cups £66.32

Race licence £50

5. Constitution changes (Secretary – Sarah R)

- Three proposed changes to the constitution:
 - Section 2, remove named policies and make reference to the fact that all policies are available on the website



- Section 5, make reference to payment plan options available for members who cannot afford to pay the membership payment in one go
- Section 10, remove reference to cheques
- These changes were approved by attendees and the Constitution will be updated and uploaded to the website after the meeting

6. Election of Committee for 2025-26 (Secretary – Sarah R)

Position	Nominee	Nominator	Seconder
Chair	Pauline Tilbury	Anna Field	Rachel Bodey
Treasurer	Sarah Page	Linda Edwards	Becca Wilson
Secretary	Sarah Reynolds	Rachel Bodey	Linda Edwards
Membership Secretary	Tracey Pitts	Katy Miller	Felicity Crotty
Vice Chair	Nadine Brown	Ellie Witnall	Elaine Chapman
Welfare Officer	Caroline Terry	Tracey Pitts	Sarah Page
Club Captain	Elaine Chapman	Sarah Page	Cathy Steet
Vice Captain	Ben Chapman	Paul Robertson	Darren Jenner
Fundraising Officer	Paul Robertson	Ben Chapman	Zoe Markham-Lee
Social Officer	No nominee		
Communications Officer	No nominee		

7. Members items (All) note: items must have been notified 7 days ahead of the AGM
- a. **Tail runners:** Rachel Weaver contacted us about the possibility of providing tail runners on Monday nights, especially now that the new beginners have just joined and also because some of last year's beginners are worried about being left behind. This is an excellent suggestion and one that will be actioned asap.

Action 1: Committee to ask for volunteer tail runners and then set up a rota to ensure every Monday is covered.

Action 2: Make sure everyone knows that all routes are available on the website

8. AOB or items to take to the Committee (All)

- a. RSE social committee: we have had no nominees for the role of social secretary this year but socials are an important part of RSE. Therefore the Committee will discuss the possibility of setting up a social 'committee' where a small group of volunteers might be willing to organise a few socials during the year, with the full support of the Committee. It has been suggested that we hold some alcohol free socials. We are always open to suggestions.
- b. Communication of changes (Linda Edwards): Linda asked that changes to the Committee are communicated to members quickly so as to avoid any rumours spreading



- c. Overseas club trip (Linda Edwards): Linda asked if we have considered offering a club trip abroad where members could all go to one location and decide whether to run 5K, 10K, half marathon, marathon. This will be taken to the Committee to be discussed.
- d. New starter information (Rachel Bodey): Rachel asked what information goes out to new starters? There is a new members guide/welcome pack that is emailed to every new starter which explains how sessions work, how to sign up, explains the club championship etc
- e. Cross country (Jon Campbell): Jon has asked for the Committee to support the promotion of the Gloucestershire Cross Country this year. He is willing to coordinate and organise some teams and believes it would be great for the Club to be better represented. The Committee will discuss how this could be done at the next Committee meeting.
- f. Wednesday morning efforts (Pauline Tilbury): Pauline announced that the Wednesday morning efforts sessions run by Carol Sworn have been very successful and will become official Club sessions from next week. Thank you to Carol for setting these up.
- g. Introduction of 'run assistants' (Pauline Tilbury): In order to satisfy coach to runner ratio requirements for insurance, we will be approaching a number of members to ask if they are willing to become 'run assistants' – someone responsible who can refer any issues to the on duty coach. This is because we often have high numbers in sessions and want to ensure we are compliant with insurance.
- h. Fairford Race Director for 2026 (Pauline Tilbury): Kevin Joynes-Creed is stepping down as Race Director after 2 years in the role and running very successful races and Sarah Reynolds has agreed to take over the role in 2026.

Items to take forward to next committee meeting:

Social committee

Overseas club trip

Cross country promotion and backing

9. Closure (Elected Chair)

The meeting was closed at 8.45pm