



Club Constitution

1. Name

- a. The name of the Club shall be "Running Somewhere Else" and will be affiliated to England Athletics as part of the United Kingdom Athletics (UKA)

2. Objective

The objective of the Club shall be to promote amateur running in the Cirencester area. The Club ethos will be to extend a welcome to runners of all standards and to be open and inclusive. The Club will adopt best practice in fairness, equal opportunities and equity in athletics. The Club is open to anyone interested in recreational running regardless of sex, disability, ethnicity, race, nationality, sexual orientation, occupation, religion, political or other beliefs. Copies of the various Codes of Practice, Policy Statements and Procedures listed below, will be held by the club secretary.

- i. Equal opportunities policy
- ii. Emergency procedure

3. Management

- i. The affairs of the Club shall be conducted by a committee numbering not less than five.
- ii. The committee shall meet not less than four times a year, and with not less than 4 members shall be necessary to form a quorum.
- iii. The committee shall be elected at the Annual General Meeting (AGM) and shall include a Chair Person, Secretary, Treasurer, Welfare Officer and Captain.
- iv. The committee will identify and agree additional roles for other elected committee members based on club needs and committee expertise.
- v. The committee shall have the power to fill any vacancies that occur amongst officers until the next AGM.
- vi. The committee shall have the power to co-opt extra members as required, such members to be without voting rights.
- vii. Should any candidate poll more than 50 per cent of the votes in the ballot to form the committee then he/she shall be elected. If not, then the two candidates with the most votes will go forward to a second ballot and the candidate with the most votes in this ballot shall be elected.
- viii. All members of the committee who wish to stand for the forthcoming year have to be re-elected individually at the AGM.
- ix. The committee will elect a Welfare Officer who will act in accordance with UKA policy to deal with issues of welfare raised by Club members. The expectation of this position is to have a current Disclosure & Barring Service check (DBS – previously known as Criminal Records Bureau CRB).



4. Membership

- i. Membership of the Club shall be confined to amateurs as defined by the United Kingdom Athletics (UKA).
- ii. An application for membership must be made in writing on the form provided for that purpose.
- iii. The information on the application form will be regarded as confidential. It will be recorded on computer and the information will only be available to the Club Chairperson, Secretary and Membership Secretary.
- iv. Membership is open to anyone 18 years of age and over.
- v. Name and age categorisation lists will be made available to members organising Club competitions.
- vi. A complete listing will be held securely by the Club secretary at the club training venue for use in case of emergency.
- vii. On club nights, the procedure for contacting next of kin in emergency is through accessing details which can be obtained through a secure process in envelope in "Somewhere Else" with secure access details in drop box.
- viii. Any member whose subscription is more than two months in arrears shall be deemed to be no longer a member of the Club.
- ix. A notice of resignation must be made in writing to the Club secretary and shall be considered by the Club within one calendar month of receipt (UKA Rule 3).
- x. Any complaints of misconduct (improper or unprofessional conduct) regarding the behaviour of Members or Officers must be presented in writing to the Secretary (and where the matter relates to the Secretary, the complaint must be submitted to the Welfare Officer). The Secretary will hear complaints within fourteen days and escalate them to the Committee, who shall have the power after due consideration of the facts to suspend or expel any member who in the opinion of the Committee has been found guilty of misconduct (for example):
 - i. Behaviour contrary to the constitution.
 - ii. Discourteousness to another Club member.
 - iii. Bullying.
 - iv. Safeguarding concern.
- xi. Any member expelled will have the right to appeal to the Committee at a meeting called at his/her request not later than two weeks from the date of expulsion.
- xii. Any complaints of serious misconduct (including, without limitation, theft, doping violations, fraud, physical violence, safeguarding policy breaches, serious breach of applicable health and safety, gambling and/or ticketing regulations or any act or omission of the Member or Committee Member which in the opinion of England Athletics, acting reasonably, brings or is likely to bring the sport of athletics into disrepute) regarding the behaviour of Members or Committee Members shall be reported and dealt with by England Athletics in accordance with its Disciplinary Procedures.



5. Subscriptions

- i. The elected committee shall set the annual subscription one month before renewal is due. Members will be informed of any changes to existing fees one month prior to renewal period starting 1st April of each year.
- ii. All subscriptions shall be payable on election to membership and on the first day of April each year thereafter.

6. Club Colours

- i. The Club colours shall be vest: Yellow body, with Black, Green and Red vertical under arms with red logo. Black "Running Somewhere Else" logo on front.
- ii. Club colours must be worn by all members representing the Club at every competitive meeting and for Club competition races.
- iii. This rule may be relaxed if Club members are supporting a particular charity event.

7. Club Members Safety

- i. To ensure safety of all runners, Club members are encouraged to wear high visual attire when running in dark evenings.
- ii. Club members are advised to respect Highways and road safety when running with the club.
- iii. Club runners are expected to give way to the general public on training runs around the streets of Cirencester.
- iv. All Club members are not expected to behave in any way that may put the club in to disrepute

8. Annual General Meeting (AGM)

- i. An Annual General meeting shall be held in June of each year to receive the committee's report and financial statement, elect officers and committee members and deal with any other business relating to the Club's transactions.
- ii. The Secretary shall give every member fourteen days notice of the meeting by circular.
- iii. Notice of any business which a member desires to be placed on the agenda must be given to the Secretary at least seven days prior to the meeting.

9. Financial Year

- i. The financial year of the club shall be from the 1st April through to 31st March, both days inclusive.



10. Bank Account

- i. Bank accounts shall be maintained with a convenient bank in the name of the Club.
- ii. Payments made either via BACS, debit card or cheque are to be authorized by both the Treasurer and a committee member.

11. Treasurer

- i. The Treasurer shall keep full and complete accounts and produce such accounts for independent verification each year.
- ii. A financial statement for presentation at the Annual General Meeting shall be produced by the Treasurer.
- iii. An independent person approved by the committee shall verify the accounts prior to submission to the Annual General Meeting.

12. Alteration of Rules / Amendments to Constitution

- i. The committee, by a majority at a quorate meeting, may make recommendations to the AGM for changes to the Club constitution or Club rules.
- ii. No alteration or addition shall be made to the Club constitution or Club rules except at the Annual General Meeting or EGM (Extra-ordinary General Meeting) called for this purpose, and passed by two-thirds majority of members attending the meeting.
- iii. The management Committee may deem it necessary to call on EGM to deal with changes to the Club constitution or Club rules. Four weeks' notice must be given for an EGM.
- iv. Alternatively, ten ordinary paid up and voting members may petition the Secretary in writing to call an EGM.
- v. Notice of any proposed amendments must reach the Secretary in writing at least seven days before the meeting.
- vi. Voting rights as at the AGM pertain.

13. Club Awards

- i. The Club awards shall be presented on a date to be agreed by the committee on completion of the county road race season.
- ii. The following awards will be presented; Male and female club champion, 2nd and 3rd place runners up in both categories and 1st 2nd and 3rd place in Club handicap race.



- iii. An award for the “Runner’s Runner” shall be presented annually to the Club member who has done exceptional work on behalf of the club during the year. This award is chosen by all members of the club through a secret ballot system.
- iv. An award shall be presented annually to the Club member(s) who has made “most progress during the year”. The award is decided jointly by the committee members.
- v. Special awards may also be presented.

14. Club Competitions

- i. The Club may organise various inter-club competitions, open to first claim or second claim members who run under the Running Somewhere Else club.
- ii. Competition results will be taken from official race records; therefore members must have entered and competed under their own name.
- iii. A result obtained by utilising a number under another members name will not be eligible.
- iv. Runners must compete in club name and colours to qualify for points in championship races.
- v. Club Championship, Men and Ladies



RSE Club
Championship Rule:

15. London Marathon Numbers

- i. The Club shall apply for the permissible number of guaranteed London Marathon entries.

The allocation will be decided by ballot during December. Eligibility for the ballot will be based on:

- 1. Being a fully paid up member of at least 12 months standing at the date when the normal ballot entry opens for the London Marathon.
- 2. Presentation of London Marathon rejection slips or letter. Proof of entry.
- 3. Successful candidates within the Club place are not permitted to re-enter the ballot for five (5) years.